



**GUNNISON COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
Thursday, May 23, 2019 4:00pm  
Gunnison Public Library**

This regular meeting of the Gunnison County Library District Board of Trustees was called to order by President Bruce Bartleson at 4:03pm. Board members present were Bruce Bartleson, Sally Hays, Sheryl Peterson, Doris Kuiper, and Kerry Lefebvre. A quorum was acknowledged by President Bartleson. Library Director Drew Brookhart and Human Resource Business Manager Amanda Brackett were also in attendance. Representatives from Anderson Hallas Architects and MJM Consulting were also in attendance.

There were no public comments.

Doris moved to approve the agenda, Sally seconded, the agenda was approved unanimously.

Anderson Hallas Architect's and MJM consulting reviewed their intended process and timeline for delivering conceptual and schematic design deliverables. Specific deliverables were discussed. Due dates for deliverables were established for the end of July 2019 and mid-November 2019.

The minutes were reviewed. Kerry moved to approve the minutes, Sally seconded. The minutes were unanimously approved.

Amanda and Drew gave a summary of the April financial report. Cindy moved to accept the financial report as presented, Doris seconded and the report was unanimously accepted.

The Director's report was discussed. Drew reviewed the scope of work for MJM consulting. He highlighted that MJM would help merge the Library's procedures with the Gunnison County's process for delivering construction projects. MJM will be drafting contracts and available to consult on the hiring of a construction firm. Drew then reviewed the responsibilities of Butler Snow. The firm will be helping the Library refine a new IGA with Gunnison County. They will also advise the Board on ballot language. An election timeline with discussed. Drew gave an overview of a new IGA with Gunnison County.

#### In New Business

The Board then reviewed the draft IGA. There was only one edit from the Board; a request was made to include language that was clear that a transfer of the new library would be made at no cost to the Library District. Drew agreed to include sufficient language.

A Promotional Image and Video Use Policy was reviewed. The Board suggested an edit to the language to cover a broader audience. Doris moved to approve the policy as amended, Cindy seconded and the policy was unanimously approved.

Meeting adjourned at 5:30pm