



**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
Thursday, February 18, 2021 4:00pm
Gunnison Public Library & Virtual**

This regular meeting of the Gunnison County Library District Board of Trustees was called to order by President Cindy McKee at 4:05pm. Board members present were Doris Kuiper, Kerry Lefebvre, Sally Hays, David Baumgarten, and Pam Montgomery. Library Director Drew Brookhart and Human Resource Business Manager Amanda Brackett were present. Library Project Consultant Mike Mismash was also in attendance.

A quorum of the Board was acknowledged by President Cindy McKee. Cindy provided a warm welcome to two new Board members, Pam and David.

There were no public comments.

Doris moved to approve the agenda. Sally seconded the motion. The agenda was unanimously approved.

The minutes of the January 21 meeting were reviewed. A grammar error was noted. Sally moved to approve the minutes as corrected. Doris seconded the motion. Cindy, Kerry, Sally, and Doris voted to approve the minutes. David and Pam abstained from voting. The motion to approve the corrected minutes was approved.

Amanda and Drew provided the Board with the January 2021 financial report. Sally moved to approve the financial report as presented. Kerry seconded the motion. The financial report was unanimously approved.

Drew provided a Director's report. The report highlighted the need to engage in a strategic planning effort. It included a recommendation that a consultant be engaged to help guide the District's planning process. The report provided an analysis of the new library project budget. The analysis included a review of the project's final guaranteed maximum price budget executed by Black Dragon Development and Gunnison County. The report also discussed steps being taken toward a capital campaign benefitting the new library project and the Library District's goals generally.

Under New Business the Board discussed engaging a firm to provide furniture, fixture, and equipment services. The Board gave Drew direction to develop and issue an RFP for FF&E services for the new library project. Cindy, Kerry, Doris, and Pam agreed to help develop the RFP, evaluate responses, participate in interviews, and make a recommendation to the whole Board.

Under Old Business Mike Mismash reviewed the progress of the new library's development. Mike discussed the project timeline and upcoming activities. He discussed the progress of completing the architectural drawings and specifications.