



**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
Thursday, December 12, 2019 4:00 pm
Gunnison Public Library**

This regular meeting of the Gunnison County Library District Board of Trustees was called to order by President Bruce Bartleson at 4:05 pm. Board members present were Bruce Bartleson, Sally Hays, Cindy McKee, Doris Kuiper, and Kerry Lefebvre and Sheryl Peterson. Library Director Drew Brookhart and Human Resource Business Manager Amanda Brackett were also in attendance. Mike Mishmash of MJM Consulting was also in attendance.

A quorum was acknowledged by President Bartleson.

There were no public comments.

Sally moved to approve the agenda, Cindy seconded, the agenda was approved unanimously.

The November 2019 financial statements were reviewed. Sally moved to approve the financial report as presented Cindy seconded and the statements were approved unanimously.

Under old business the Board discussed the development of a new public library facility. The conversation centered on the site plan and the roof design. The Board voiced concern about the design and gave direction to Staff to work with Anderson Hallas on alternatives. The Board expressed a desire to view alternative site plan options following their October feedback about snow storage, and moving traffic away from the front door.

In New Business:

Drew and Amada reviewed recommended changes to the Personnel Policy Handbook. The bulk of the changes were a result of new Federal regulations pertaining to overtime pay and exempt vs non-exempt employees. The Board also discussed extending paid vacation and sick leave to all staff, including part time staff. Changes to the following policies were reviewed and discussed: a. Position Titles b. Work Week & Hours Worked c. Overtime Policy d. Holidays e. Vacations f. Leaves (Sick & Wellness) g. General numbering and formatting. Cindy moved to approve all of the changes to the Personnel Policy Manual as presented. Kerry seconded and the Board voted unanimously to adopt the changes.

The 2020 schedule of paid holidays was reviewed. Sally moved to approve the 2020 schedule of paid holidays Cindy seconded and the holiday schedule was unanimously approved.

The 2020 budget was reviewed. The Board agreed with the priorities and plans represented by the 2020 budget. Sally moved to approve the 2020 budget Sally seconded and the budget was unanimously approved.

Sally read the Resolution to Adopt the 2020 mill levy. Doris moved to approve the 2020 mill levy Cindy seconded and the Board unanimously approved the 2020 mill levy of 1.627 mills upon each dollar the total valuation for assessment of all taxable property within Gunnison County for the year 2019.

The Board reviewed a renewal agreement with the Marmot Library Network. The Board discussed the value and benefit of being a full Marmot member. Cindy moved to approve the agenda Sally seconded and the agreement was unanimously approved.

Drew briefly updated the Board on progress toward the development of an amenable lease document with the Town of Crested Butte.

The Board confirmed a meeting date of January 16, 2020.

Meeting adjourned at 6:30pm