



Youth & Family Services Current Objectives

Position: [Supervising Coordinator](#) or [Supervising Coordinator Librarian](#)

General Objectives of the Position:

The Youth & Family Services position with Gunnison County Library District provides literacy, education, social emotional development services to youth and the people who support and encourage them so they can enjoy successfully discovering, engaging, and navigating the world around them.

Literacy and education activities include recurring and one-time events. The position also actively supports the general literacy and youth-activity components of the Library District's Center for Adult and Family Education (CAFE) program. The CAFE program provides "wrap-around" activities for children of adult English Language Learners (ELL) and ELL instruction. Skill based events and activities for children are offered.

Financial responsibilities include developing a recommended annual event and activity budget for children's and young adult audiences for the Library District. Advising the Library District on resources required for achievement of strategic priorities focused on audiences aged birth to 8, 8-12, and 13--18. Tracking youth services expenditures throughout the year to ensure resources are being properly applied to strategic outcomes.

The successful candidate will also be responsible for collection development activities for the audiences served.

The position's schedule is generally 9am to 6pm Monday through Friday with some weekend and evening hours included.

Supervision:

This position supervises one Library Tech 2 dedicated to youth services. Additional youth services employees will be supervised by the position following the opening of the new Gunnison County Public Library facility in fall 2022.

Locations:

This position will work at both the Gunnison and Crested Butte Libraries weekly and occasionally offsite at various locations. Outreach will be an important component of the position. Some travel to professional conferences and regional meetings will be expected.

General Schedule:

This position is full time at 40 per week, with benefits. The schedule is flexible to accommodate a large offering of events and activities that will include mornings, evenings and weekends. This position will also have public service desk time scheduled during each week. The flexible schedule allows for coverage of events so they do not need to be cancelled due to vacations or absences.

Strategic Outcomes:

The Gunnison County Library District Board of Trustees establishes the District's Strategic Priorities. Those priorities are addressed through the Programs and Activities of the District. The success of Programs and Activities are measured by Strategic Results. Results are specific and measurable.

The successful applicant will be in a position to inform on the Youth Services Coordinator Position's strategic results. The strategic results over the coming months will be similar to the following:

Strategic Result Leader	Youth and the people who support and encourage them will experience a 10% increase in the number of available opportunities by 2022. Children's materials circulation will increase by 11% by 2025 Physical visits to the Children's Library -- for new library 2023 & beyond By 2022 Participation in Children's Programming for ages 0 – 12 will increase by 3% year over year. By 2024 Young Adult's ages 13 – 18 participation in library activities will increase by 10% year over year.
Strategic Result Team Member	By 2026 the use of the libraries' collections will increase from an average of 136,266 to an average of 170,054.

	<p>By 2023 15% of curation decisions will be based on direct user feedback/input.</p> <p>By the end of 2023 there will be a 25% increase in reference transactions handled by library staff.</p> <p>By 2023 5% of the Libraries annual budget will come from partnerships.</p> <p>By 2025 the Library District will develop formal and informal partnerships that support the achievement of the strategic plan.</p> <p>By 2024 there will be a 100% increase in the number of people participating in the CAFE program.</p>
<p>Team Members Collaborated With During Evaluation Period</p>	<p>CAFE Coordinator, CB Youth Services Tech 2, Marketing & Adult Programing Coordinator, Executive Director, Business & HR Manager</p>
<p>Strategies</p>	<p>Offer events and activities on evenings, weekends and school holidays to expand the available audience for services to people who work until 5pm during the week.</p> <p>Provide daily afterschool activities and events that are actively implemented by library staff.</p> <p>Expand the youth & family enrichment program to include services to the CAFE audience during CAFE classes.</p> <p>Strengthen and expand on partnerships with GWSD & pre-schools to identify opportunities for wrap-around programming.</p> <p>Engage nonprofits throughout the valley to make their programs available to audiences through the library.</p> <p>Expand formal early literacy training for pre-K students.</p> <p>Collaborate and work closely with Megan and CAFE staff to bring the overall youth services model into the CAFE program.</p>

Action Items	<p>Participate in the Early Childhood Council. Realize at least three action items for Library District services that can be tied to the priorities of the Early Childhood Council.</p> <p>Discover and participate in formal, continuing education for the expansion of early literacy skills.</p> <p>Provide youth activity/event schedules that may be attended by working families -- after 5pm, holidays, and weekends.</p> <p>Create, design, and implement events and activities for young adults.</p> <p>Work closely on marketing strategies that will appeal to young adults, children, and the people who support and encourage them.</p> <p>Re-think and re-fresh the toys, games, and other items the library makes available to children and young adults.</p>
Resources	<p>There is an annual budget for Youth Services events and series.</p> <p>There is an annual budget for professional development.</p> <p>There are grant opportunities to support special events, recurring initiatives and partnership endeavors.</p>
Performance Measures	<p>Youth and the people who support and encourage them will experience a 10% increase in the number of available opportunities by 2022.</p> <p>Children's materials circulation will increase by 11% by 2025</p> <p>Physical visits to the Children's Library -- for new library 2023 & beyond</p> <p>By 2022 Participation in Children's Programming for ages 0 – 12 will increase by 3% year over year.</p> <p>By 2024 Young Adult's ages 13 – 18 participation in library activities will increase by 10% year over year.</p> <p>By 2026 the use of the libraries' collections will increase from an average of 136,266 to an average of 170,054.</p>

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<p>Performance Measures Baseline</p>	<p>Children’s Circulation: 54,005 Children’s Programs: 301 Children’s Programs Attendance: 4281 YA Programs: 29 YA Programs Attendance: 346 Children’s Library Visits: 0 (New Measure) Reference Questions: 0 (New Measure) Reference Transactions: 0 (New Measure) Purchase Request Transactions: 0 (New Measure) Partnership Income: 0 (New Measure) Partnerships: : 0 (New Measure) CAFE Participation: 15</p>
<p>Leadership & Supervision</p>	<p>The expansion of youth events and activities and the addition of a major service line to young adults is critical to the strategic plan. Communicating the service expansion to supervised employees, all staff, and the community will be critical to the achievement of performance measures.</p> <p>Strategies for communicating the design and plan for implementation of new events, activities, and services to young adults will be critical and are actively supported by the Library District.</p>