



**GUNNISON COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
Wednesday, September 19, 2018 10:00am  
Gunnison Public Library**

This regular meeting of the Gunnison County Library District Board of Trustees was called to order by President Bruce Bartleson at 10:04am. Board members present were Bruce Bartleson, Sally Hays, Doris Kuiper, and Kerry Lefebvre. A quorum was acknowledged by President Bartleson. Library Director Drew Brookhart and Business Manager Amanda Brackett were also in attendance. Representatives of Anderson Hallas Architects included Wells Squire and Angela Schwab.

The minutes of the August 2018 meeting were reviewed. Doris moved to approve the minutes, Kerry seconded and the minutes were approved unanimously.

Drew and Amanda presented the July financial reports. Drew discussed the emergency fund balance. The Board discussed Treasurers' fees paid to Gunnison County and requested that staff discuss the increasing fee with the County. Sally moved to approve financial report and Kerry Seconded. The report was unanimously accepted.

The Director's report was presented. Grants, staffing, and budget for the CAFE program were discussed. Drew continued to outline a plan to restructure existing staff to add additional District wide responsibilities in key areas of competency. He discussed the need to change the allocation of contingency funds in the budget in order to fund the change.

In New Business Library Staff reported on changes to presentation of the Library's 2019 Budget. Amanda presented a supplementary document that showed all simplified budget line items, enabling an effective year-to-year budget comparison. The Board approved the proposed 2019 budget presentation by consensus. Library staff presented a Fund Balance Policy that included language about how monies could be expended from the fund and establishing the fund in the library's annual budget. Sally moved to approve the policy and Doris seconded, the policy was approved unanimously.

The Board then conducted a work session with representatives from Anderson Hallas Architects. The work session included an update on community outreach, community meetings, online feedback, and a summary of discussions. The site analysis initial data was discussed and an initial cost matrix was presented. Draft renderings were shared with the Board and discussed. The project timeline was discussed along with a methodology for moving forward with images to be shared at future public meetings.

Meeting was adjourned at 1:12pm