



**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
Tuesday, August 21, 2018 4:00pm
Gunnison Public Library**

This regular meeting of the Gunnison County Library District Board of Trustees was called to order by President Bruce Bartleson at 4:04pm. Board members present were Bruce Bartleson, Sally Hays, Doris Kuiper, and Kerry Lefebvre. A quorum was acknowledged by President Bartleson. Library Director Drew Brookhart and Business Manager Amanda Brackett were also in attendance.

Drew noted the addition of *Discussion and possible action on opening both locations at 1pm on Friday August 24, 2018 for a staff work session*. Kerry moved to approve the agenda and Doris seconded. The agenda was approved unanimously.

The minutes of the July 2018 meeting were reviewed. Doris questioned the origin of the minutes of the presentation from Anderson Halls. Drew explained that portion of the minutes were provided by Anderson Hallas. Kerry moved and Doris Seconded. The minutes were approved unanimously.

Drew and Amanda presented the July financial reports. Drew discussed the emergency fund balance. The Board discussed Treasurers' fees paid to Gunnison County and requested that staff discuss the increasing fee with the County. Sally moved to approve financial report and Kerry Seconded. The report was unanimously accepted.

The Director's report was presented. Grants, staffing, and budget for the CAFE program were discussed. Drew continued to outline a plan to restructure existing staff to add additional District wide responsibilities in key areas of competency. He discussed the need to change the allocation of contingency funds in the budget in order to fund the change.

In New Business the Board discussed the structure of the District's "emergency fund." The Board gave direction to move forward with proposed changes to the emergency fund. Changes include, the drafting of a policy to govern the expense of the fund, designating the Money Market interest accrual account as the emergency fund account in accordance with GASB rules. The change was authorized in an effort to allow current year income to be redirected to personnel costs.

The final, adopted, 2017 audit report was distributed to the Board and discussed. The Board discussed public comments on programs, services, and facilities that have been gathered as part of the District's public input process.

The Board discussed the appointment of a Treasurer. After some discussion Sally Hays was nominated to serve at the Treasurer of the Gunnison County Library Board of Trustees. Doris moved to appoint Sally Hays as Treasurer Kerry seconded and the appointment was unanimously approved.

The Board discussed opening both physical locations at 1pm on Friday August 24, 2018 allowing time for a staff work session. Kerry moved that the libraries open no later than 1pm on Friday August 24, 2018 Sally seconded and the Board approved the movement unanimously.