



**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING
Wednesday, May 31, 2017
Gunnison Library**

A special meeting of the Gunnison County Library District Board of Trustees was called to order by President Bruce Bartleson at 9:12 p.m. Board members present were Bruce Bartleson, Andy Keck, Sherryl Peterson, Doris Kuiper and Larry Meredith. Acknowledgment of a Quorum was made. Also in attendance were Business/HR Manager Amanda Brackett and Mary Burt, Director of the Center for Adult and Family Education.

An audio recorder was not available for the meeting.

The meeting was called to consider possible ideas for finding a new director because of the resignation of Executive Director Nancy Trimm, effective June 23, 2017,.

Keck moved approval of the proposed agenda with one change (adding a "discussion regarding the search for a new Executive Director) prior to a potential Executive Session, Kuiper seconded and the motion passed.

Brackett distributed a document called "Director Transition" to those at the meeting. The document had been prepared by Trimm, Brackett, Burt and Crested Butte Branch Manager Lisa Wishard outlining a potential plan of action and a potential delegation of duties among staff prior to hiring a new Executive Director. A Leadership Team was proposed that included Brackett, Burt and Wishard. Kuiper moved acceptance of the document with a stipulation that board members be notified of problems that might arise during the transition. Keck seconded and the motion passed.

Members considered modifications to the advertisement and the Executive Director's job description (used during the search when Trimm was hired).

After discussion of the Position Description Keck moved that Brackett provide a typed copy of the modified description To the board members for comments and get it finalized for inclusion on the district website. Peterson seconded and the motion passed.

After discussion of potential advertisement copy Keck moved that the revised draft be sent by Brackett to the Board, Nancy Trimm and the Leadership Team and that a second iteration be voted on via email prior to the June 21 board meeting. Kuiper seconded and the motion passed.

Members agreed there was no need for an executive session.

The meeting was adjourned at 11:30 a.m.

Respectfully Submitted by

Larry Meredith
Secretary