



Crested Butte Library Youth Services and Community Outreach Coordinator - 30 hours

What is your dream job? Do you love working with youth of all ages? Do you love libraries, not because they are filled with books, but because they are an essential community service? Are you an innovator? If you answered yes, and you love trying new things--and learning from successes and failures--this might be your dream job. A job where you can help the youth and community of the Gunnison Valley connect, discover, imagine and learn! The Crested Butte Library is hiring for a Youth Services and Community Outreach Coordinator position. For a complete details visit:

<https://www.gunnisoncountylibraries.org/jobs>.

Job responsibilities include:

- Developing, promoting, implementing and evaluating innovative programs and services for children, juveniles, young adults and beyond, that are relevant and supportive of the community.
- Being active in outreach to community organizations and entities to promote programs and services at the library.
- Manage the Library's social media presence to include growing and maintaining a unique social media presence for the Library.
- develop a unique voice and presence for the Library.
- Preparing and sharing marketing and outreach for library programs, services and materials via print, online and in person to the community.
- Performing collection development and maintenance, in collaboration with library leadership, of the children, juvenile and young adult collections- to include utilization of data and customer input-- to build and maintain a fresh and relevant collection of materials.
- Writing grants to supplement the library budget for events, services and materials.
- Creating original displays and inviting physical environments for the library, especially the children and young adult areas.
- Providing staff training on early literacy and reader's advisory information related to children, juvenile and young adult material and services.
- Identifying and utilizing statistics and patron feedback in order to analyze programs, services and collections to build new programs & services, and divest in outmoded programs and services.
- Marketing and promoting library programs, materials and services to the community in print, online and in social media.
- Being a model of the Gunnison County Libraries mission, vision and value statements for fellow staff and the community.
- Working with the public at the Circulation desk to assist patrons both in person, online and via phone with service needs to include: locating, circulating, processing, and suggesting a myriad of materials and generally assisting them with their information needs.
- Serve as expert in library technology for staff and patrons.
- Bring energy, innovation, suggestions and camaraderie to all aspects of the Crested Butte Library and the Gunnison County District.

- Wearing a multicolored-hat of can-do attitude and serving as Janey or Johnny on the spot to assist with other duties as assigned in a small library, in a small town, at the end of the valley. In other words, help do everything from shovel snow, to clean the toilets to pick up the mail, to telling the visitor the history of our awesome building or just where the bathrooms are.

Educational Requirements:

Preferred: An ALA-accredited Master's degree in Library or Information Science, or ability to obtain the degree within 36 months of starting the position.

Minimum: Bachelor's in education, library science, or a related field. Or, at least 3-5 years of job related experience in education, library science or a related field.

Experience Requirements:

- A proven-team player, who loves to share and work collaboratively as well as independently.
- Ability to communicate and keep colleagues and management in the loop.
- A demonstrable understanding of library services for infants, children, young adults, and beyond.
- Knowledge of children's literature, to include juvenile and young adult fiction, non-fiction and other genre such as graphic novels and beyond.
- Successful promotion, marketing and outreach experience, to include social media.
- Documented successes and failures in planning, managing and implementing programs and services for children and young adults from inception to fruition. And having done so within budget and deadlines; showing an ability to revise and adjust existing projects and programs to meet objectives.
- A track record of multi-tasking and effectively coordinating concurrent projects and activities.
- Experience assessing the diverse needs, preferences and resources of a community on a regular and systematic basis.

Preferred:

- 2-3 years of library experience working with children and youth services.
- Positive attitude and strong work ethic--***even on powder skiing or blue-bird-biking days.***

Benefits

- Salary range begins at \$28,080 and is negotiable based on qualifications and experience.
- Health, Dental, Vision and Life Insurance
- Retirement Plan
- Paid Vacation and Sick Leave

Apply via email with a cover letter and resume with three references as attachments to amanda@gunnisoncountylibraries.org.