



Library Telescope Borrower Contract

Gunnison County Libraries is pleased to offer a telescope checkout service. Please read the following rules and procedures regarding the use of the telescope.

1. The borrower agrees to never look directly at the sun through the telescope or its finder scope. It is understood that permanent eye damage could result. The telescope should never be pointed at the sun. Gunnison County Libraries will not be held liable for any injuries incurred as a result of telescope use. _____ (Borrower's initials).
2. Telescopes may be borrowed by patrons **18 or older** with a valid Gunnison County Libraries' library card in good standing (less than \$5 in fines). Only one telescope may be checked out at a time.
3. Telescopes are loaned for a **one week period**. Telescopes may be renewed one time if there are no holds.
4. The telescope must be picked up at its home library and returned to its home library and checked in by a library staff member.
5. A \$5 per day fine will be applied to telescopes returned late. If not returned after two weeks, the borrower will be billed for the \$500 replacement cost of the telescope and the library may take legal action to retrieve the telescope.
6. When transporting the telescope in a car, the borrower will either have another adult hold the telescope or secure it with a seat belt.
7. The borrower is responsible for reading the instruction manual for the telescope's proper care and use.
8. The borrower will not expose the telescope to water or extreme heat or cold and will not point the telescope at the sun. The borrower will **only use the telescope for its intended purpose: to view the nighttime sky. Telescopes have been calibrated and borrower's need not adjust the finder scope.**
9. The borrower is responsible for all items included with the telescope and will return the telescope and all its parts. If any of these items are damaged or lost, the borrower will pay a replacement fee.

Parts Include: Accessories bag containing:

Audubon Society Pocket Guide

Instruction Manual and Viewing Guide

Headlamp

Finder scope

Lens cleaning pen

Liability Agreement

By signing this agreement, you are consenting to the following:

- Full responsibility for telescope, its condition and whereabouts.
- Payment of \$500 if damaged or lost.
- Responsibility for telescope accessories bag and all included parts.

Borrower:

Printed Name: _____ Library Card Number: 427 _____

Checkout Signature: _____

Check in Signature: _____

****For Staff Use Only****

Telescope Check-out Procedure

1. Confirm Borrower’s current contact information in Sierra
2. Have Borrower read and sign contract. Answer any questions of Borrower.
3. Check out telescope in Sierra
4. Ask Borrower to watch the NHAS video on telescope “Care and Maintenance”

Telescope Check-in Procedure

1. Return Telescope in Sierra
2. Confirm all telescope parts have been returned:

___ Telescope

___ Accessories Bag

___ Audubon Society Pocket Guide

___ Instruction Manual and Viewing Guide

___ Headlamp

___ Finder scope

___ Lens cleaning pen