



**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
DRAFT MINUTES OF MEETING
Thursday, Sept. 29, 2016
Gunnison Library**

The regular meeting of the Gunnison County Library District's Board of Trustees was called to order by President Bruce Bartleson at 2:00 p.m. Board members present were Andy Keck, Rosalie Ott, Bruce Bartleson, Jan Carroll, Sherryl Peterson and Larry Meredith. Acknowledgment of a Quorum was made. Also in attendance were Executive Director Nancy Trimm and Business/HR manager Donna Ford.

The agenda was approved following a motion by Keck, seconded by Ott.

Peterson moved to approve the minutes of the previous meeting as read. Keck seconded and the motion passed.

There were no public comments.

Financial Reports

The August 2016 Financial Statement was presented and showed that 97% of property taxes had been distributed to the Library District in the amount of \$348,455.00. The District's Money Market Certificate totaled \$101,000 of which \$97,000 represented interest from the Van Tuyl estate gift. The Gunnison Library, the Crested Butte Branch and CAFÉ all were under budget for the year. The budgeted target for the end of August was 66.7%. Gunnison was at 59.7%, CB at 58.4% and CAFÉ at 53.6% (CAFÉ had no classes during the summer)

Public Comments

There were no public comments.

Long Range Planning Committee Report

The Long Range Planning Committee met August 24, 2016. Members are Andy Keck, Bruce Bartleson, Donna Ford and Nancy Trimm.

Trimm is to schedule a time for her and Bartleson to meet with Russ Forrest the new Gunnison City Manager to discuss his interest in "having the library on Main St." Forrest has mentioned this possibility twice in passing.

Trimm and Ford will contact estate attorneys to begin inquiring about Van Tuyl property options including selling the land, a quit claim deed, a possible land swap or other options for building on the property.

After discussion the committee agreed to wait until after the November election to discuss the possibility of acquiring the Gunnison Library building with the new slate of Commissioners.

CB Branch Manager Sonda Donovan was asked to investigate the option of leasing office space elsewhere in Crested Butte to deal with the lack of staff space issue. Her ultimate recommendation is to repurpose the 2nd office in Old Rock due to cost of rental facilities, the fact that they would be off-site and other considerations.

Director's Report

CB's count of summer visits was up slightly over 2015 while Gunnison's numbers were slightly down.

The County Facilities department has been renovating Gunnison's storage space to create an office for the new Business Manager. Because Ford works largely from home, it hasn't been a huge issue until now as the District searches for a replacement for her and this new person will work fulltime in the Library facility. The County has done much of this work within the scope of our maintenance contract with them. Our cost has thus far been nominal and remaining Library expenses should not total more than perhaps \$1,000 total on the entire renovation and furnishings.

The One Book One Valley community read program is fast approaching. As noted before, this year's pick is *The Wives of Los Alamos* by TaraShea Nesbit. Tarashea will be presenting at the **Crested Butte Library on Thursday, Oct 6th at 7pm** and at **the Gunnison Library on Friday, October 7th at 6pm**

The District has developed a partnership with the League of Women Voters. On Tuesday, Sept. 27th which is National Voter Registration Day, League members will be at both libraries from 3-6pm registering voters.

Reports from both libraries listed upcoming events and Friends activities along with programming events and a report on the summer reading programs.

Interviews for the position of Business and HR Manager for the District have been completed and the position has been offered to one of those interviewed. Trimm will make the announcement shortly. This was necessitated with the announcement that Ford will retire at the end of the calendar year.

Sonda Donovan, CB Branch Manager, has announced her intention to step down from that position. Interviews of applicants will begin shortly.

CAFÉ classes began on September 7. Evening classes are offered twice a week on Monday and Wednesday evenings at the Gunnison Schools Library. Currently enrollment is at 24 Adults and 15 Children, with a beginner/intermediate class taught by Marketa Zubkova and the Intermediate class taught by Kaylonn Tredway. The two children's teachers -- Elise Brown and Lisa Sperl (former CAFÉ student) -- are assisted by two WSCU Interns. Four WSCU volunteers come each night to help out where needed.

The daytime adult program on Tuesday and Thursday mornings has seven enrolled- from China, Vietnam, Brazil, Poland and Mexico, leaders call this the United Nations class of Karen Hausdoerffer. Enrollment is down 30% from last fall.

New Business

The Board discussed plans for the annual evaluation of the Director.

A draft of the proposed budget for 2017 was presented to the Board for review. The Board must legally post the proposed budget by October 13 and then vote on the final budget in December. Keck, a member of the budget committee, outlined the proposed budget which reflects a potential decrease in property tax revenue from the county. He said the budget includes cuts in travel, programming in Gunnison, the technology fund and in Marmot membership fees.

Following a Doodle poll of members, the December meeting date to approve the 2017 budget was set for December 12 at 1:00 p.m. in Gunnison.

Old Business

The board had earlier approved discontinuing funding for the Somerset "annex" library. Trimm will write a letter to Somerset giving the required 30-day notice of this.

President Bartleson reported that he had asked the Board of County Commissioners to advertise the board vacancy, created by the resignation of Kathy Norgard, immediately. Commissioners, however, declined and will advertise after the first of the year.

Bartleson presented a letter to the board from Common Cents for Colorado praising the District for “participation in the Common Cents for Colorado” program. The letter especially commended District Executive Director Nancy Trimm for “her spirit of service in guiding this important program for the citizens of Gunnison County.” The letter also went on to say “Nancy has been a creative and talented part of bringing the vital resources of this program to the benefit of families and individuals in your community.” The letter went on to praise her work in the program which promotes financial literacy.

Executive Session

No Executive Session was deemed necessary.

The next meeting will be October 28 beginning at 2:00 p.m. in Gunnison.

With no further business, Keck moved to adjourn, Ott seconded, and the meeting was adjourned at 3:07 p.m.

Respectfully Submitted by

Larry Meredith
Secretary