

GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES
September 14, 2015
116 County Rd 33 #28
Gunnison, CO 81230

The meeting was called to order at 4:04 p.m. by President Bruce Bartleson

A quorum was acknowledged with the following board members present: Jan Carroll, Larry Meredith, Rosalie Ott, Andy Keck, Sherryl Peterson and President Bartleson. Also present were Library District Director Nancy Trimm, Business and HR Manager Donna Ford, and CAFE Director Marsha Collins.

Carroll made a motion to approve the agenda. Keck seconded the motion and it was approved.

The minutes of the March 30, 2015 regular meeting were reviewed. Keck made a motion to approve the minutes. Carroll seconded the motion and the minutes were approved.

There were no public comments.

SPECIAL REPORT ON CAFE BY MARSHA COLLINS: Collins reported to the Board on activities of the Center for Adult and Family Education (CAFE). Among the items she discussed were:

- Because of changes in grant requirements from the Adult Education and Family Literacy Act (AEFLA), CAFE would not submit a grant request this year. AEFLA funds had, in the past, been a source of a large part of CAFE's funding. However, due to new emphasis on workforce readiness preparation, teacher requirements and other factors, much of CAFE's program does not qualify. CAFE will gear its curriculum to the needs of the local student population and funding will come from other grant sources as well as from the Library District.
- This semester the program will use the "Interactive English" student workbooks relevant to the daily lives of our students.
- GED preparation is also being offered this term with one-on-one tutoring.
- Collins urged board members to register for the City Market Cares program which refunds a portion of spending by those registered to CAFE.
- Current enrollment in morning classes is 6-8 individuals. Evening enrollment is 15-20. Enrollment will close in mid-October.

FINANCE COMMITTEE REPORT: Peterson, Ford and Trimm presented Finance reports for July and August. The Library District's fund balance at the end of August was \$ 987,032.02. Income and expenses for the Gunnison and Crested Butte libraries and CAFE were in line with the budgeted amounts. The "target" for percentage of budgeted expenses used to this point was 66.7%. All four entities were below that percentage. Interest earned from CDs containing the bequest of Ray Van Tuyl has been placed in a money market account and now totals

\$82,093.43. Ott moved to approve the financial report, Carroll seconded and the motion passed.

DIRECTOR'S REPORT: Nancy Trimm presented the Director's Report.

- Trimm is a member of Marmot's "Digital Repository" committee. The Digital Repository will be an online archive of material chosen by individual Marmot libraries to be digitized (by Marmot) and made available to the public. This could include anything from images of public art (as one library is doing) to items of historical significance (which is the plan for the Gunnison County Library District). This is scheduled to launch sometime in 2016.
- The District's Budget Committee, including Keck and Norgard from the Board, along with Trimm, Ford, Collins and Reich from the staff, will meet on September 30 to finalize an initial draft of a 2016 budget to be presented to the Board for approval. The draft budget will be made available for public viewing and comments in mid-October and the Board will meet in late October to vote on approval.
- Circulation, holds, programming and attendance continues to increase at libraries in both Gunnison and Crested Butte.
- New windows are to be installed in the Gunnison facility later this month.
- "One Book, One Valley" begins September 30. This year's book is "Letters from the Headwaters" by Aaron Abeyta.
- Staff are planning to work with the City of Crested Butte on a potential leasing agreement for the Old Rock building. Two board members will work with staff in the negotiating phase and report to the Board.
- A new employee, Jill McKinney, began work on September 14. Her title is Library Technician II and she will spend two days a week in Crested Butte and three in Gunnison.
- Two board members along with Trimm and Collins will attend a workshop for libraries on October 19 in Montrose. Community Resource Center is bringing Andy Robinson back to Colorado for a rural tour in October 2015! Andy will be providing trainings in Montrose, Durango, and La Junta between October 19-22. These trainings are brought to you in partnership with **Western Colorado Nonprofit Council in conjunction with Western Slope Rural Philanthropy Days, Southwest Rural Philanthropy Days, and Southeast Rural Philanthropy Days!**

OLD BUSINESS: Trimm reported that she and Ford had investigated investment opportunities for the Van Tuyl funds and other public money such as the excess fund balance. Ford has visited with Steve Williams of Gunnison Saving and Loan. Williams said if the Board invests with GS&L there would be no penalty for early withdrawal. Interest is 1.37% for five-year deposits. Discussion on this was tabled until the last board meeting of the year.

NEW BUSINESS: Trimm and Ford discussed the 2014 audit report which was termed "excellent" by the auditors. The report indicated that there was nothing amiss in District accounting. The Board praised Business Manager Donna Ford for her outstanding work.

THERE WAS NO CALL FOR AN EXECUTIVE SESSION.

NEXT MEETING DATE will be determined by a Doodle Poll.

Keck moved adjournment of the meeting and Carroll seconded. The meeting was adjourned at 5:14 p.m.

Respectfully submitted by:

Larry Meredith, Secretary