

**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of Meeting
Tuesday, April 22, 2pm
Old Rock Library, Crested Butte**

The meeting was called to order by President Bruce Bartleson at 2:05pm on Tuesday April 22, 2014. Members present were: Sherryl Peterson, Bruce Bartleson, Kathy Norgard, Vicki Spencer, Rosalie Ott and Larry Meredith.

The presence of a quorum was acknowledged with 5 of 7 board members present at the beginning of the meeting. Board member Rosalie Ott arrived at approximately 3pm.

The Agenda was approved with a change requested by Nancy Trimm to add a discussion of the AEFLA grant to the agenda. Vicki moved to approve the agenda with the change and Sherryl seconded the motion. The agenda was approved with the noted change.

The minutes of the previous meeting held on March 24, 2014 were presented and approved. Sherryl moved to approve the board minutes from the March 24 meeting and Larry seconded the motion. The minutes were approved by the board

There were no public comments.

Finance Committee Report: The March financial report was given by Sherryl Peterson, Treasurer. Sherryl discussed the budgets of the various library district departments. It was noted that all departments are currently operating slightly under budget. Sherryl moved to approve the March financial statements and Vicki seconded the motion. The financial statements were approved.

Director's Report given by Nancy Trimm

- a. Debra Reich reported that Old Rock Library has received quotes for new carpet at the Old Rock Library.
- b. Nancy attended the annual Marmot Council Meeting on April 22-23 in Carbondale and Glenwood Springs. Marmot board officers are elected at this time.
- c. Nancy announced that Laurel Bain would be retiring at the end of May. Laurel has capably served the library and the community for 31 years. In her honor, the library district will be hosting an Open House celebration for Laurel on Tuesday, May 27 from 5-7pm. The event will be open to the public. Board members are encouraged to attend. Nancy noted that as a result of Laurel's retirement there would be some restricting of job duties and responsibilities within the library district. A new staff position for the Gunnison Library will be opening shortly.
- d. AEFLA/CAFÉ- Marsha Collins, director of CAFE, joined the board member to update the board on the AEFLA grant. The library district learned the previous Thursday that CAFE did not receive AEFLA funding for the period of July 2014 through June 2015. Marsha explained the details surrounding the priorities of the Colorado Department of

Education regarding how the AEFLA Grant is awarded. The AEFLA grant has become a competitive grant process and this grant cycle's selection criteria and our population does not fit the goals and emphasis currently mandated by the Federal Grant through the Workforce Investment Act of 1996. The current focus of the AEFLA grant is now on college and career readiness rather than on family literacy and strengthening families through Adult Education/ESL programs. Marsha has made an inquiry regarding the loss of the grant and has learned that a number of rural programs were not funded. As a result of this loss of funding, the library district and CAFE will need to make some hard decisions about where the program goes from here. Vicki made the motion that Nancy and Marsha explore alternate ideas for the CAFE program and provide an update to the board at the May board meeting and a recommendation to the board about the future of the CAFE program at the June board meeting. Kathy seconded the motion and the motion carried. Sherryl asked whether the library district budget could provide more money to the CAFE program. Nancy said she would be hesitant to do that because both libraries serve many more people than the CAFE program and the libraries' budgets were already stretched quite thin.

- e. Debra Reich gave a report on Old Rock Library. Debra discussed some of the circulation trends at Old Rock. Children's book check-out spikes after Jen's weekly story times. Debra noted many 20-30 year olds come in during the winter months and check out DVDs. Debra has ordered and purchased movies targeted to this segment of the population. Old Rock began a new monthly program called Socrates. Norgard introduced Debra to this programming concept. Socrates Café is a monthly philosophical group which discusses different ethical or moral questions. Debra has been busy lining up authors for this year's Readers in the Rockies. The Crested Butte Friends of the Library are planning more fundraisers for this summer and fall. Old Rock staff have been busy weeding materials and cleaning DVDs during the slower month of April. Debra also noted that CB Electric will be replacing the fuse box on the elevator in the next couple of weeks.

Old Business

- a. Van Tuyl Will Update- Jill Norris sent Nancy a previous email she'd sent to Larry when he was library director in which she interpreted the Van Tuyl will and deed. Her email noted that the deed is effective for 21 years from the death of Mr. Van Tuyl. The board discussed possible flexibility in the use of the property and the timeline for such use. The board will not pursue any further action at this time because there are no immediate plans for the use of the undeveloped Van Tuyl property.

New Business

- a. Unattended Children Policy-Nancy asked for a modification to the Unattended Children Policy in which a "designated person" must instead be at least 12 years of age in order to watch other children at the library. Twelve years of age is the legal age in which a child can babysit according to the Colorado Revised Statutes which Nancy referenced. Kathy made a motion to accept the modification in the policy and Sherryl seconded the motion and the motion passed. The modification to the policy will read "therefore, it is a Library Policy that all children under age eight must be accompanied by a parent or a person twelve years of age or above while at the Library."

b. Board of Trustees Job Description- Nancy presented a sample of a library board of trustees' job description. Vicki commented that it is important for a board member to have a job description. Board members will take the draft copy and make changes and improvements. Board members should send their comments and changes to Nancy. She will supply an electronic copy of the job description to board members and the board will discuss at the May meeting.

Executive Session (if necessary) – No session was necessary.

Set next meeting date- Nancy will send a Doodle poll to board members to set the May board meeting.

A call was made by the President for a motion to adjourn. Kathy moved to adjourn the meeting and Vicki seconded the motion. The motion carried and the meeting was adjourned at 3:26 PM.