

**GUNNISON COUNTY LIBRARY DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
Thursday May 23, 2013  
at the Gunnison Library**

Board members in attendance were: Bruce Bartleson, Ed Seymour (via telephone), Sherryl Peterson, Vicki Spencer, Rosalie Ott, and Pat Lazerus

Executive Director Nancy Trimm and Staff Recorder Donna Ford

The meeting was called to order by Bruce Bartleson at 5:20 PM, Thursday May 23, 2013

The presence of a quorum was established with 4 of 7 members in attendance at 5:23 PM.

A motion to approve the agenda was requested by Bruce Bartleson. Motion was made by Pat Lazerus and seconded by Rosalie Ott. The agenda was approved as written.

A motion to approve minutes of the April 25, 2013 meeting was made by Sherryl Peterson and seconded by Bruce Bartleson. The minutes of the April 25, 2013 meeting were approved.

Public comments: none

Finance Committee Report was given by Pat Lazerus, Treasurer

April 2013 financial statements were reviewed by the Finance Committee the morning of May 23, 2013. Pat pointed out the \$1200+ interest each month from the Van Tuyl gifting that is invested in CDs at Gunnison Savings and Loan. The Summer Reading Program is moving into implementation for the summer and some supplies have been purchased. Administration-Vicki's registration for the Special Districts Association Board Training in June in Fountain/CO Springs has been made and the fee paid through the Administration Budget- Board Expense. Crested Butte is at 29% of projected budget. CAFÉ- AEFLA Grant will be a continuation FY 14 with a 5% reduction in the amount of the grant from FY 13. Memorials & Donations and Somerset reports were reviewed. Sherryl Peterson made a motion to approve the financial reports as presented and Rosalie Ott seconded. Approval of the April 2013 Financial Report passed.

#### Director's Report

a. Statistics-2013 over 2012 to date statistics was presented by Nancy Trimm with a printed handout- 1<sup>st</sup> Quarter 2013 Circulation has increased in checkouts and renewals along with Overdrive. This amounts to a 5% increase. Visits to the libraries were up 3% from 39,373 to 40,291 to date in 2013 over 2012.

b. Website-Rob Strickland of Midnight Marketing Solutions, a web site builder, is making needed improvements to the Gunnison County Library District's website. The website's content management system, Drupal, is being upgraded as the current Drupal version is an old version and is no longer maintained. The goal is a cleaner and a more modern feel to the presentation of the website overall as we seek to meet the priorities of the strategic plan. The improved look and functionality of the website will be instrumental in guiding patrons online to meet specific needs.

c. The Library District will attend Farmer's Markets for the 2013 season to promote library programs in the Gunnison and Crested Butte markets.

## Old Business

- a. Special Districts Association upcoming training- reminder
- b. Old Rock lease- the Town of Crested Butte has a new Town Manager, who will be in his management position in the next few weeks following his move to Crested Butte with his family. The consensus of the Board of the Gunnison County Library District is that we should approach this occupation of the Old Rock Library Building as a rental situation and negotiate a rental contract on a year to year basis. The Board indicated that this direction would be the way to go as our expertise is in library services and not the maintenance and restoration of historic buildings. This will be further addressed by the Board in on-going negotiations and at future board meetings after contact and discussion is made with the new Town Manager.

## New Business

- a. Strategic Plan Goals- work on the objectives and action plans are in the process and probably at the next board meeting a draft of the strategic plan will be presented for board approval.
- b. Laptop Check-out Policy-Nancy presented a draft of the policy for Board examination. Nancy answered questions from Board members. Vicki made a motion to approve the Laptop Check-out Policy as presented, Pat Lazerus seconded the motion and the Laptop Check-out Policy was approved. Nancy Trimm was instructed to implement the plan at both Gunnison and Crested Butte Libraries.

Executive Session- was not necessary.

The next meeting date is July 11, 2013 at 5:30 PM at Crested Butte. The decision of the location will be finalized and notices will be posted for the public and also sent to the Board members.

A motion was made by Pat Lazerus to adjourn the meeting and was seconded by Vicki Spencer. The motion carried and the meeting was adjourned at 6:14 PM.