

GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES
June 15, 2015
Gunnison Library

The meeting was called to order by Bruce Bartleson at 11:02 a.m.

A quorum was acknowledged with the following board members present: Kathy Norgard, Jan Carroll, Larry Meredith, Rosalie Ott, Andy Keck, Sherryl Peterson and Bruce Bartleson. Also present were Library District Director Nancy Trimm and Business Manager and HR Manager Donna Ford.

Meredith made a motion to approve the agenda. Carroll seconded the motion and it was approved.

The minutes of the May, 2015 regular meeting were reviewed. Norgard made a motion to approve the minutes. Peterson seconded the motion and the minutes were approved.

There were no public comments.

FINANCE COMMITTEE REPORT: Peterson, Ford and Trimm made the Finance Committee report. The Library District's final fund balance at the end of February was \$926,148.42, well in excess of the amount required by the board. This included 73% of expected property tax income. Income and expenses for the Gunnison and Crested Butte libraries and CAFE were in line with the budgeted amounts. Interest earned from CDs containing the bequest of Ray Van Tuyl has been placed in a money market account and now totals \$78,332.80. The District is in "great shape" according to staff. Peterson moved to approve the financial report, Ott seconded and the motion passed.

OLD BUSINESS: Trimm and Ford reported that they have been investigating investment opportunities for public money (particularly the Van Tuyl funds). State law mandates that public funds be invested in specific ways. The original idea to invest the fund with the Community Foundation of the Gunnison Valley will not work due to certain statutory regulations. Two possibilities are the Colorado Trust and CSAFE, both authorized local government investment opportunities. The main object is safety of public funds. They will continue to study and report back to the Board.

DIRECTOR'S REPORT: Nancy Trimm presented the Director's Report.

Summer Reading Program at both libraries off to a good start.

A new logo design should be ready for the board to see soon.

Trimm presented a written report on status of point in the strategic plan and how they are being met.

She presented a proposal to hire an additional staff member, especially one with technology knowledge. Meredith moved and Peterson seconded a motion to approve Trimm's plan which proposed that the board amend the 2016 budget by \$30,000 to accommodate the hiring, salary and benefits of the additional staff member for the remainder of 2016.

Trimm presented a proposal for staff technology incentive policy which would include paying \$50 for certain appropriate technology purchased personally by staff. Such technology would help staff serve patrons. After much discussion the Board asked her to return to the next meeting with a revised proposal.

President Bruce Bartleson has signed the retainer agreement with attorney Michael O'Loughlin who will serve as the district's attorney when needed.

The libraries are offering library card holders the opportunity to check out passes to the three museums in the valley: Pioneer Museum, Crested Butte Historical Museum, and the Trailhead Children's Museum.

Working with the Crested Butte Land Trust, Old Rock Library has established a "story walk" in the Lower Loop.

Certain facilities upgrades are being, or have been, undertaken at each library.

Technology appointments by patrons are increasing.

Trimm and Reich will attend a workshop on library space makeovers in Denver on June 18.

Trimm's written report showed that visits to district libraries continue to increase over the previous year, along with check-outs and other services including programming.

EXECUTIVE SESSION : At 12:09 p.m. President Bartleson made the following motion: Pursuant to section 24-6-402(4) of the Colorado Revised Statutes, I move that this regular public meet of the Board of Trustees of the Gunnison County Library Board adjourn and, upon affirmative vote of two-thirds of the members present, reconvene in executive session for the sole purpose of discussing personnel matters. Peterson seconded the motion and an executive session was convened.

At the conclusion of the executive session President Bartleson made the following motion: An executive session of the Board of Trustees of the Gunnison County Library District convened at

12:09 p.m. on June 15, 2015, for the sole purpose of discussing personnel matters as authorized by section 24-6-402(4) of the Colorado Revised Statutes. Attending were: Kathy Norgard, Jan Carroll, Larry Meredith, Rosalie Ott, Andy Keck, Sherryl Peterson and Bruce Bartleson. Also present were Library District Director Nancy Trimm and Business Manager and HR Manager Donna Ford. During the executive session the board discussed personnel matters. The board did not engage in substantive discussion of any matter not enumerated in section 24-6-402(4), C.R.S. The board did not adopt any policy, position, resolution, rule, regulation or take any formal action. The executive session meeting was adjourned at 12:20 p.m. and regular session reconvened.

Members agreed that a Doodle Poll would be conducted by Trimm to establish a date and time for the next meeting of the board. Members agreed that there would be no meeting in July and that they would meet again in August.

Peterson moved that the meeting be adjourned. Norgard seconded, the motion passed and the meeting was adjourned at 12:27 p.m.

Respectfully submitted by:

Larry Meredith, Secretary