

**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Meeting Minutes
Monday, March 24, 2014, 1:00 pm
Gunnison Library, Gunnison**

The meeting of the Gunnison County Library District Board of Trustees was called to order by President Bruce Bartleson at 1:06 PM. Board members present were: Jan Carroll, Larry Meredith, Rosalie Ott and Bruce Bartleson. Nancy Trimm, Executive Director of the Library District and Donna Ford, recording staff were also present.

The presence of a quorum was acknowledged with 4 of the 7 Board members in attendance.

Bruce asked if there were any changes needed to the meeting's agenda as presented. There was no changes suggested. A motion to approve the agenda was made by Larry Meredith and seconded by Rosalie Ott. The agenda was approved.

Bruce called for a motion to approve the minutes of the previous meeting. Jan Carroll made the motion to approve the minutes. Rosalie Ott seconded Jan's motion. Discussion followed in which Larry Meredith asked about copies of the amended By-Laws and the Strategic Plan mentioned in the previous meeting minutes. He was not able to attend the previous meeting due to a family emergency and did not receive copies. Nancy Trimm provided copies of the By-Laws and the Strategic Plan to Larry. The motion to approve the minutes of the previous meeting carried and the minutes were approved.

There were no requests for public comment.

Financial Reports:

The February financial reports were presented by Nancy Trimm in Sherryl Peterson's absence. Nancy reported that the past Treasurer, Pat Lazerus' name has been removed as a signer on the bank accounts and Sherryl Peterson, the newly elected Treasurer, has been added. Gunnison Library's larger expenditures for the month of February include utilities, postage, and youth programming. The Nature's Educators program highlighting reptiles was very well attended both in Gunnison and Crested Butte and it was noted that was the major expenditure for youth programming at both libraries.

In the Administration budget, the larger expenditures included the annual membership for OCLC (Online Computer Library Center) and the 2014 dues for the Special District Association. Old Rock Library's major expenditures was found in supplies for the purchase of CD cases. CAFE's Early Childhood program spent money on craft supplies for homemade Valentine's gifts. Nancy also mentioned that several GED books were purchased in February. The restricted funds report included purchases from the Technology Fund of replacement computers for both Gunnison and Crested Butte. Nancy discussed an offer from Mesa County to GCLD for some 3 year old computers to replace our 5-6 year old ones which will enable GCLD to get on a more regular replacement schedule with the libraries' public computers. Marmot will facilitate the rebuild and installation. Jan Carroll made a motion to accept the financial reports. Larry Meredith seconded and the motion carried to approve the February financial report.

Director's Report:

Nancy talked about her recent participation in CAL's Lobby Day at the State Capitol. This program provided an opportunity for library professionals to meet with state legislators and express gratitude for last year's \$2 million state grants to libraries. Librarians also had a chance to tell a story about how their local library impacts its community and to ask legislators for monetary consideration in this year's budget.

Nancy also talked about the progress of the CAFE program. Marsha Collins is returning at the beginning of April from her voluntary leave and will be reinstated as Director of the CAFE program. The CAFE programs have experienced much better attendance and retention in the current spring semester. A second instructor has been added to Tues/Thurs morning ESL classes. Much credit for this increased interest and commitment was given to Ellen Pederson, the CAFE's Site Coordinator and her long-time working relationship with the students. The AEFLA FY15 announcement is expected on April 17. This grant is the primary funding for the CAFE program.

Nancy also expressed her enthusiasm for the upcoming staff leadership training facilitated by Noelle Hagan. The training will take place Wednesday morning, March 26. The focus will be on service-oriented leadership. The training is offered free of charge by the Community Foundation of the Gunnison Valley as part of their STEP (sustainable, timely, efficient, purposeful) program.

Old Business:

Nancy reminded the board that Board of Trustees Training has been scheduled for Monday, June 9, 2014. State library consultant Jacquelyn Murphy will be the facilitator. The Board will decide at an upcoming meeting which training topics they'll ask Jacquelyn to cover. Nancy suggested the board might like the training off-site and Larry concurred. Suggestions for off-site locations included Gunnison Valley Aviation's conference room and the Gunnison Watershed's meeting room. Bruce will follow-up with availability information on locations for this training.

The GCLD attorney, Jill Norris, has been contacted for suggestions for an attorney to provide an opinion letter in interpretation of the intent of the will of Ray Van Tuyl and the property he gifted to the Library District and the parameters of use by the Library District.

New Business:

Nancy and Donna reminded the board that the 2013 Audit fieldwork is to take place the week of May 19. Documents are presently being gathered to be provided to McMahan & Associates, LLC of Avon, Colorado, the firm conducting the 2013 audit mandated for each year by the State Auditors' office and the Colorado Revised Statutes. Donna let new board members know that they may be contacted by the auditors and asked a series of questions. This is a typical procedure.

Bruce mentioned that, in a conversation with County Commissioner Paula Swenson, she noted that the County Courthouse renovation was being partially funded by a DOLA Planning Grant. The Board may wish to pursue more information about such a grant in the future. These grants provide some funding in advance of capital projects. The Board discussed which library branches were in greatest need of renovation or building.

Nancy stated that Debra is actively pursuing quotes for replacement of the carpeting for the Old Rock Library.

There was a discussion about how to show GCLD's appreciation to Doug Reich for his tireless work at the Crested Butte Library.

There was no call for an Executive Session during this meeting.

The date for the next meeting will be determined through a Doodle Poll sent out by Nancy. There was agreement among board members present that this method for determining meeting dates works best. It was decided that the next meeting will be held in Crested Butte.

With no further business, a motion to adjourn was made by Rosalie Ott and seconded by Jan Carroll. The meeting was adjourned at 2:43 PM.