

**GUNNISON COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MEETING MINUTES  
October 27, 2014 at 3:00 pm  
Old Rock Library, Crested Butte**

The meeting was called to order by Bruce Bartleson at 3:08pm.

Board President, Bruce Bartleson acknowledged the presence of a quorum with the following board members present: Kathy Norgard, Rosalie Ott, Jan Carroll, Larry Meredith and Bruce Bartleson.

Jan Carroll made a motion to approve the agenda without any changes. Rosalie Ott seconded the motion and the agenda was approved.

The minutes of the September 30, 2014 meeting were reviewed. Kathy Norgard made a motion to approve the minutes. Jan Carroll seconded the motion and upon the vote by the board, the minutes were approved.

There were no public comments.

The Finance Committee met the morning of October 27 at 10:30am to review the September financial statements. Nancy presented the financial statements for September and highlighted that, overall, the department budgets are well within the parameters of the 2014 budget. Following Nancy's discussion of the financial reports, Larry Meredith made a motion to approve the financial statements. Jan Carroll seconded his motion and the board approved the September financial report.

The Board was reminded that the Library District's Budget for 2015 will be voted on at November's meeting.

Director's Report: Nancy Trimm referenced the director's report which was included in the board and highlighted the receipt of the State Grants to Libraries award letter granting the library district \$4,202 for library materials. She also discussed the discontinuation of the Gunnison Elementary school's activity bus. This bus brought many children to the library for after-school programming. As a result of the bus service ending, Kym McNamara, Youth and Family Services Librarian, has seen a decline in the number of children who are able to attend the library's after-school activities. Kathy Norgard made a motion for Bruce and Nancy to collaborate on drafting a letter to the newspaper and to the school board in protest of the decision to discontinue this bus route.

Andrew Keck was announced as a new board member. The November meeting will be his first board meeting. Dr. Keck comes highly recommended and Board members agreed he will be a welcomed addition to the board.

Nancy reported that the annual staff evaluation process is currently underway. Each staff member has the opportunity to earn up to a 3% merit raise. The process involves a self-evaluation portion completed by each staff member as well as evaluation by the immediate supervisor followed by a meeting of the staff member, the supervisor and the Human Resources manager.

Debra Reich presented a report on Old Rock Library. Debra said a project is in process to upholster a number of chairs and the board got to see one of the chairs as it was completed and delivered during the meeting. Debra announced that Jennifer Hillebrandt's hours have been increased to 35 hours per week to allow Jennifer more time for increased children's programming opportunities and outreach activities in the community. Nancy noted that Old Rock Library has seen a significant increase in visits this year primarily due to programming efforts of Debra and Jen.

Nancy has joined Marmot's Digital Repository committee. The goal of the committee is to acquire an LSTA grant for Marmot libraries to digitize historical and local content and make browsable through the Library's website. The committee is establishing certain standards of materials that would qualify for the collection.

Nancy demonstrated a Tech Tip of an app called Awesome Screenshot, a screen capture Google Chrome extension. Members of the board requested that similar presentations be made at future board meetings.

#### Old Business:

a. Marketing/Mission workshop- Nancy reminded the board that the two dates for the marketing workshop are Tuesday, November 11 at Old Rock Library and Friday, November 14 at Gunnison Library. Facilitator Delaney Keating will be sending out an intake form prior to the workshop. Nancy encouraged all board members to complete the form

b. CAFE progress- Student attendance is not improving, particularly at the evening classes, and the GED attendance is virtually non-existent. A major reason for the drop-off in GED students may be the Goal Academy. GOAL is a program through which students can achieve an actual high school diploma rather than a GED. For the ESL/ABE portion of the CAFÉ program, we current have 7-8 students for 3 teachers in the evenings and in the morning classes 8 students for 2 teachers. It is becoming apparent that the costs of the AEFLA grant outweigh the benefits and recommendations for changes to the program will be made to the board in future meetings.

c. Van Tuyl will progress- Nancy is seeking a legal opinion on the will from a Will and Estates attorney.

#### New Business:

Bruce, Donna and Nancy will meet with Pam Montgomery, Director of the Community Foundation of the Gunnison Valley, regarding the possibility of investing the Van Tuyl monies with CFGV and the possibility of establishing other funds with the foundation.

There was no call for an Executive Session.

The next meeting date was set for November 24 at 3:00 PM at which time the board will vote on the 2015 budget for the Gunnison County Library District.

Adjournment:

Larry Meredith made the motion to adjourn the meeting and Rosalie Ott seconded. The meeting was adjourned at 4:35 PM.