

**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES**

May 5, 2015

Old Rock Library, Crested Butte

The meeting was called to order at 2:03 p.m. by Rosalie Ott, Vice President, acting in the absence of President Bruce Bartleson

A quorum was acknowledged with the following board members present: Kathy Norgard, Jan Carroll, Larry Meredith, Rosalie Ott, and Andy Keck. Also present were Library District Director Nancy Trimm and Business Manager and HR Manager Donna Ford. Youth Services Coordinator Jennifer Hillebrandt also attended part of the meeting (see report of her presentation below).

Carroll made a motion to approve the agenda. Keck seconded the motion and it was approved.

The minutes of the March 30, 2015 regular meeting were reviewed. Keck made a motion to approve the minutes. Norgard seconded the motion and the minutes were approved.

There were no public comments.

FINANCE COMMITTEE REPORT: Ford and Trimm made the Finance Committee report. The Library District's fund balance at the end of March was \$781,214.88, far in excess of the amount required by the board. Income and expenses for the Gunnison and Crested Butte libraries and CAFE were in line with the budgeted amounts. Interest earned from CDs containing the bequest of Ray Van Tuyl has been placed in a money market account and now totals \$75,839.85. The Board had considered moving the funds to the Community Foundation of the Gunnison Valley but rules about where public funds can be placed are being examined. An annual audit of District funds has been completed and Trimm reported that a preliminary report on the results from the auditor indicates it was "clean as a whistle." Meredith moved to approve the financial report, Carroll seconded and the motion passed.

SPECIAL PRESENTATION: Youth Services Coordinator Jennifer Hillebrandt made a presentation on the Summer Reading Program and reported on, among other things, "Story Walk" and "Books and Bars." Members appreciated the scope of programming Hillebrandt is responsible for, and which she has initiated.

DIRECTOR'S REPORT: Nancy Trimm presented the Director's Report.

Staff from both libraries attended a "Staff Development Day" in Gunnison on April 21 and spent their time going through workshops on customer service and technology.

Trimm attended the annual Marmot Council Meeting at which a strategic plan for the organization was discussed along with many other matters relating to Marmot as an

organization and services it provides to member libraries. Trimm is a member of the Digital Repository task force which is planning to provide digitizing services to member libraries.

Services such as "Prospector" and VuFind" were discussed and officials reported that Marmot is receiving national praise for the visionary services provided.

Trimm's written report showed that visits to district libraries continue to increase over the previous year, along with check-outs and other services including programming.

OLD BUSINESS: Trimm reported that, at the direction of the Board, she has requested letters of interest in becoming the District's Attorney of Record (who could be called upon when needed) from two local attorneys. Only one had replied by the deadline although both had expressed interest. The Board voted to select Michael P. O'Loughlin of the firm of Schumacher & O'Loughlin, LLC.

NEW BUSINESS: Ford reported that she had attended a Strategic Planning workshop on March 27 which had been coordinated by the Community Foundation of the Gunnison Valley and found it quite helpful. She also attended a meeting of financial officers in Glenwood Springs, CO, on May 1 sponsored by the Western Slope Coalition of Financial Officers.

In other New Business, to achieve more Board input in the budget planning process, Keck and Norgard volunteered to serve as board representatives to the 2016 Budget Committee.

Members agreed that a Doodle Poll would be conducted by Trimm to establish a date and time for the next meeting of the board.

Norgard moved that the meeting be adjourned. Carroll seconded, the motion passed and the meeting was adjourned at 3:25 p.m.

Respectfully submitted by:

Larry Meredith, Secretary