

**GUNNISON COUNTY LIBRARY DISTRICT  
BOARD OF DIRECTORS  
MEETING AGENDA  
5:00 p.m., Thursday, January 17, 2013  
Gunnison Library**

Board Members Present were: Bruce Bartleson, Pat Lazerus, Vicki Spencer, Mary Vader, Ed Seymour and potential new member, Rosalie Ott. Executive Director, Nancy Trimm and Staff Recorder Donna Ford

Also present was Marsha Collins, CAFÉ Director

1. Meeting called to order- Board President, Bruce Bartleson called the meeting to order at 5:06PM, Thursday January 17, 2013
2. Acknowledge Quorum- The presence of a quorum of the members is acknowledged.
3. Introductions  
Rosalie Ott-new board member  
Marsha Collins-CAFÉ Director
4. Election of Officers-  
By-Laws state we must elect officers at the first meeting of each year. Motion to re-elect same slate of officers as the year 2012 was made by Mary Vader and seconded by Vicki Spencer. The motions carried to elect as the 2013 officers the following:  
Bruce Bartleson- President  
Ed Seymour- Vice President  
Mary Vader- Secretary  
Pay Lazerus- Treasurer
5. The agenda for the meeting was approved and it was suggested to add an additional item, the posting of the location, date and time of future Board meetings. It was decided by the Board to address this item at this point in the meeting. The Board meetings (date, time and location) will be posted in each of the Libraries we serve- Gunnison, Crested Butte, and Somerset. Mary Vader made a motion to post the Board meeting information at all locations we serve, Gunnison, CB and Somerset. Pat Lazerus seconded and the motion carried.
6. The minutes of the Oct 11, 2012 meeting were brought for approval after updating as requested by the Board at the December 6, 2012 meeting. Pat Lazerus made a motion to approve the October 11, 2012 minutes, Vicki seconded and the motion carried. The Dec 6, 2012 Board meeting minutes were brought before the Board for approval. Pat Lazerus made a motion to accept minutes as written, Ed Seymour seconded and the December 6, 2012 minutes were approved. Mary abstained from voting because she was not in attendance of the Dec 6, 2012 meeting.
7. The CAFÉ Report was given by Marsha Collins, Director. She reported a good response from community to fundraising letter sent out in December. Marsha explained the services that CAFÉ is offering including English as a Second Language, General Education Diploma, Adult

Basic Education and a variety of educational services to the community, such as Learning Lab hours for self-help computer training, Homework Club and Childcare.

8. Pat Lazerus presented the November and December 2012 Financial Reports. The Finance Committee met on Monday, January 14 at the Gunnison Library. Overall budget expenditures came in below the budgeted numbers for the year 2012. The interest income from the invested Van Tuyl funds, which were donated by Mr. Ray Van Tuyl, averages some \$1200 per month.

9. Director's Report – This was Nancy's second week on the job as Director and she reported as follows:

a. Staff meeting- Gunnison staff meeting today, next week staff meeting in CB, Nancy has attended Friends of the Library board meetings and the most recent Gunnison City Council meeting. She received a request to submit another grant proposal from Gunnison Energy Corporation. The request was for \$4000 to be distributed \$2000 to Gunnison and \$ 2000 to Crested Butte. BTOP- Broadband Technology Opportunity Program, a part of the 2009 Stimulus Package has some funds still available and a request has been made for funding for Digital Creation Labs including a MacBook, so it can travel to the locations throughout Gunnison County. Nancy has also spent some time working on the circulation desk

b. Bruce & Nancy reported a meeting they attended titled "Making Each Other Look Good." This meeting concentrated on communication, setting clear expectations, reporting on how things are going and the role of Boards. A handout was distributed to Board members explaining the details of the presentation. Board assessment of team members is a recommendation. Nancy emphasized that she is open to feedback from the Board on how they want her to communicate with them. Vicki expressed the thoughts of the Board that Nancy should feel free to call and talk with them about any topics at any time.

10. Old Business

a. Strategic Planning Timeline- An Outline and Suggested Timeline for the next 3-5 years was distributed addressing a strategic planning process. Nancy has experience with strategic planning through Mesa County Library District. Nancy requested feedback from the Board on whether the members are ready to begin the process. There was discussion among members that this is the time to implement a strategic plan. Focus groups need to be formed. The function and mission of the Library District in the community is a starting place. Evaluation of community wants and needs should be addressed. Bruce asked for volunteers from the Board to be part of the Strategic Planning Team. Mary Vader, Ed Seymour, Bruce Bartleson and Nancy Trimm will meet as the initial planning committee. A time will be announced to these members.

b. Annexation & Zoning Report- no public comments were made during the public hearing phase- Nancy mentioned how helpful Steve Westbay was to her in explaining the annexation plan and the city property plan.

11. New Business

a. Old Rock Library 20<sup>th</sup> Anniversary- It was formed on June 1, 1993. Crested Butte Friends of the Library group is planning some activities and Nancy suggested that the District might want to participate in this celebration. Vicki suggested we work with them CBFOL in a joint celebration of the anniversary.

b. Quarterly District-wide meetings- Bruce suggested that we might want to plan for meetings to get together as members of the Gunnison County Library District, including library staff. The frequency and dates are to be decided at a later meeting and could begin as early as this May/June 2013. The previous meeting at Almont was a huge success and a good way to reconnect with people.

12. No Executive Session was called for.

13. The next meeting date was decided to be February 28, 2013 and it was discussed that we would strive for a consistent date for the board meeting from month to month. The third Thursday of each month for the board meeting will be a goal we will work toward.

14. Pat Lazerus made a motion to adjourn, which was seconded by Mary Vader and the meeting was adjourned.