

**GUNNISON COUNTY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**  
**MEETING MINUTES**  
February 29, 2016  
Gunnison Library

The meeting was called to order by Bruce Bartleson at 3:03 p.m.

A quorum was acknowledged with the following board members present: Kathy Norgard, Larry Meredith, Rosalie Ott, Andy Keck and Bruce Bartleson. Also present were Library District Director Nancy Trimm and Business Manager and HR Manager Donna Ford.

Norgard made a motion to approve the agenda. Keck seconded the motion and it was approved.

Meredith moved to approve the minutes of the previous meeting. Ott seconded and the motion passed.

There were no public comments

The current financial statement was presented by Trimm and Ford. At the end of January, all but one unit of the District were within the targeted budget usage of 8.3%. CAFÉ shows an overage but this will be corrected as the fiscal year progresses. CAFÉ also has a healthy fund balance. Two new CDs were established at Gunnison Savings and Loan in the amount of \$200,000 each. The funds were from the previous fiscal year's fund balance. Norgard moved approval of the finance report, Keck seconded and the motion passed.

In her Director's Report Trimm reported that Sonda Donovan was the sole applicant for the position of Branch Manager of Old Rock Library in Crested Butte which became available with the retirement of Debra Reich. Debra, Donna, and Nancy interviewed Sonda for the position and subsequently offered her the position, which she accepted. Trimm said Sonda has proven herself to be a calm and capable leader with a clear vision for the future of Old Rock and the Library District. Sonda is currently in her fourth semester of library school and the organization will continue to benefit from the insight Sonda gains as she continues her education. Debra will help with the transition to the new branch manager and offer training for a few hours a week during March specifically on collection development, cataloging, facilities and maintenance and scheduling. However, aside from this training, Debra is essentially done with her work for the library district. Kathy Norgard very graciously offered to host a retirement party for Debra and a date will be set for it soon.

Trimm also reported that a generous anonymous donor has agreed to fund a new digital service for the library, hoopla. The patron has donated \$10,000 to fund the service and has committed to \$10,000 per year going forward. Trimm said she is thrilled with this generosity and with the ability to offer an entire new digital collection to our patrons. The hoopla service offers a wide collection, over 415,000 titles of ebooks, e-audiobooks, e-music and e-videos. Because of the pricing structure of hoopla (we are charged per circulation or item check-out), initially we will limit each registered patron to 5 check-outs per

month. If we see that we are able to increase that limit, we will. Another advantage of hoopla is that all items are available all the time. No holds on any item. This is an advantage over our current OverDrive e-resource service. Hoopla items are available to be either streamed to a PC or downloaded via the hoopla app. The library district will be rolling out the service during March once the contract agreement is in place and the digital items have been added to our online library catalog.

In Old Business, Trim brought to the board a potential change in the wording of the Personnel Handbook section on "Pay Increases." In brief, the new statement deletes specific reference to the dollar amount or percentage amount of merit pay increases and says "as the library budget permits, merit raises will be given to employees. The amount of the raise will depend upon the employee's performance." Norgard moved approval of the change, Keck seconded and the motion passed.

In New Business, Trimm reported that the Long-Range Planning Committee had met earlier in February and that Noelle Hagan had been asked to be the facilitator of the planning process. Hagan said she would not charge for her services.

Trimm also presented a proposed change to the district's 457 retirement account match for employees who contributed to it. Under the current plan only employees working more than 30 hours per week were eligible for a 2% match from the District. The change will allow non-benefitted employees to also receive the 2% match. Keck moved approval and Ott seconded. The motion passed.

Board members agreed that dates and times for meetings in 2016 be determined by a Doodle Poll as has been done in 2015.

There was no call for an executive session.

Keck moved adjournment at 4:31 p.m. Ott seconded and the motion passed.

Respectfully submitted by:

Larry Meredith, Secretary