

**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
MEETING MINUTES**

November 24, 2014 at 3:00 pm
Gunnison Library

The meeting was called to order by Bruce Bartleson at 3:04pm.

Board President Bruce Bartleson acknowledged the presence of a quorum with the following board members present: Kathy Norgard, Jan Carroll, Larry Meredith, Sherryl Peterson and Bruce Bartleson. Also present were Library District Director Nancy Trimm; Business Manager and HR Manger Donna Ford; Pam Montgomery, Executive Director of the Community Foundation of the Gunnison Valley; Delaney Keating, marketing consultant; and Lynn Cudlip, President of the Friends of the Gunnison Library.

Carroll made a motion to approve the agenda. Norgard seconded the motion and the agenda was approved.

The minutes of the September 30, 2014 meeting were reviewed. Meredith made a motion to approve the minutes. Carroll seconded the motion and the minutes were approved.

There were no public comments.

As the board considered whether to leave the Van Tuyl funds in CDs in Gunnison Savings and Loan or to find a way to invest it in hopes of growing the amount, Pam Montgomery, Executive Director of the Community Foundation of the Gunnison Valley, had been invited to make a presentation to the board to explain how her organization handles funds of entities such as the Library District. Montgomery made a thorough presentation and answered numerous questions from those present. The Library Board and the Foundation Board will consider next steps.

Delaney Keating was present to discuss the two marketing workshops held in Gunnison and Crested Butte earlier in November and to answer questions about the workshops, discuss next steps and gather feedback. A marketing committee has formed to provide follow-up and help guide further discussions, especially to consider “why” marketing needs to be done and “what” the marketing plan will include.

Trimm and Peterson provided the financial report for October, 2014. Basically, the report showed an increase in collected property taxes for the year and indicated that all entities of the district were below targeted amounts of expenditures for this point in the year. A healthy fund balance was reported and there was discussion centering on the fact that, because the fund balance exceeded the amount required by board policy, some of the funds might well be invested, perhaps with the Community Foundation of the Gunnison Valley.

Trimm presented the Director’s Report and, in addition to the written report presented to the board, noted that “Food for Fines” will be in effect through December. She said staff evaluations were complete for the year, that Sunday hours (1 to 5 p.m.) will begin in January, that this past fall has been extremely busy in both libraries and that much of the increase in library attendance might be attributed to an increase in programming.

Trimm presented a list of holiday closings for 2015 and asked for approval to make two of the holidays – Columbus Day on October 12 and Veterans’ Day on November 11 – “floating” holidays for exempt staff. Both libraries would remain open on Columbus Day and Veterans’ Day in 2015. After Peterson made the motion to approve and Norgard seconded the board voted to approve.

The 2015 budget was presented to the board for approval. After some discussion Norgard moved approval with an amendment, Meredith seconded and the motion passed. The amendment moved 100% of the Director’s salary to the administrative portion of the district budget. Previously, her salary had included 25% from the Gunnison budget (for being the Gunnison Branch Manager) and 75% in administration as Executive Direct of the District.

Trimm presented a slight amendment to the previously approved Credit Card policy. Norgard moved approval, Peterson seconded and the motion passed.

Bartleson noted that forms for evaluation of the director had been emailed to board members and asked that they be returned to him by December 10. The evaluation results will be discussed at the January 2015 meeting because there will be no meeting in December.

Trimm will send a Doodle Poll to members to determine a January 2015 meeting date.

Norgard moved that the meeting be adjourned, Carroll seconded and the motion passed.

Respectfully submitted:

Larry Meredith, Board Secretary