

**GUNNISON COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Meeting Minutes  
June 23, 2014  
Gunnison Library**

The meeting was called to order at 1:03 p.m. by Bruce Bartleson, President.

Board members present were: Larry Meredith, Jan Carroll, Rosalie Ott, Kathy Norgard, Bruce Bartleson and Sherryl Peterson. A quorum of the board was acknowledged.

The agenda of the meeting was brought before the Board for approval. Sherryl moved to approve the agenda and Rosalie seconded the motion. The agenda was approved.

The minutes of the May 21, 2014 meeting were provided in the Board packet for examination by the Board members. A call for a motion was made by Bruce Bartleson to approve the minutes. Larry moved to approve the minutes from the May board meeting and Sherryl seconded the motion. The minutes of the May 21, 2014 meeting were approved.

Public comments: There were no public comments

Election of Officer: Secretary: Due to the resignation of Vicki Spencer who held the office of Secretary, Bruce called for nominations for the office of Secretary. Larry Meredith was nominated to the position by Sherryl and the nomination was seconded by Jan. Larry Meredith was elected Secretary of the Board.

#### Finance Committee Report

Financial statements for May were presented by Sherryl Peterson, Treasurer. Sherryl noted a large property tax disbursement that was received in May. Sherryl also noted an overage at the Gunnison library in the equipment and furniture under \$400 line item due to the purchase of a new vacuum, outdoor sandwich board sign, and new computer switch box. Other items of note were Old Rock Library building repair line item, summer reading revenue and expenses and the CAFE fund balance. Sherryl moved to accept the financial report and Rosalie seconded the motion. The May financial reports were accepted by the Board.

#### Director's Report

- a. CAFE Report- Nancy reported on the AEFLA appeal hearing held on June 4. Marsha, Donna and Nancy attended the appeals hearing via teleconference. Also present were Adult Education and Family Literacy Director Margaret Kirkpatrick, Gene Hainer assistant Commissioner of Education and two panelists. Marsha presented the District's case for appeal. Among the concerns were that the grant readers did not represent the rural areas of the state, communication and requests for information from CDE have gone unanswered, and, by denying the District's AEFLA RFP (along with that of many others from the West Slope of the state), the neediest areas of the state are not being served. The panel had 10 business days to respond to the appeal and on June 18 the appeal panel reported that our appeal was not successful.

Going forward, Marsha has created a budget for offering three levels of ESL instruction for the fall and spring semester as well as one children's program. A minimum of five students per class level will be required to hold class. ESL Instructors will be hired on a contract basis. The GED program will move to a volunteer tutor program as there are fewer and fewer GED students being served. Aside from supervising instructors, Marsha's job will consist of grant writing and fundraising efforts.

- b. Nancy reported that Sonda Donovan has been hired as Adult Programming and Technology Coordinator for the Gunnison Library. Sonda is already busy planning new programs for the Gunnison Library. Nancy reminded the Board that both libraries are hosting several exciting programs this week: a Mark Twain/Abe Lincoln program, Wine-tasting fundraiser, and an Elvis program.

#### Old Business

- a. Board Training recap- Those board members who attended the training session offered by the Colorado State Library expressed their opinions that it was well-planned, interesting and helpful. Nancy asked each board member to discuss two things they learned at the training. Bruce noted that he learned the importance of the library partnering "outside the lines" by working with other local agencies such as a health agency or financial institution to offer more diverse programming. Other board members noted that a better understanding of Colorado Public Library Standards, Colorado Library Law, and the Sunshine law was also a very helpful part of the training.

The need to encourage our communities to think about their libraries differently was discussed by board members. Kathy suggested revisiting the library mission statement. Nancy suggested that at the August board meeting she present the board with a process by which a new mission statement would be drafted with board, staff, and community input.

#### New Business

- a. Board member recruitment- Bruce suggested board members consider who they might try and recruit to the board's vacant position. Nancy expects the County will post an advertisement in the paper this week regarding the board vacancy. While the board can recommend a community member for appointment, the County Commissioners make board appointment decisions.
- b. Larry and Jan have been working on writing a board member job description. They will present a draft job description to the board at the August meeting.
- c. Larry suggested the library investigate renting a storage unit due to the high volume of book donations the library has been receiving. Nancy will investigate further.
- d. Rosalie mentioned an article she recently read about non-profit fundraising which suggested non-profits spend more time trying to keep the donors they currently have rather than consistently trying to solicit new donors. Rosalie will share the article with the board.

Executive Session-No session was necessary.

Set next meeting date-Nancy will send a Doodle poll to the board to set the August board meeting.

Adjournment- Larry moved to adjourn the meeting and Kathy seconded the motion. The board meeting was adjourned at 2:49pm.