

**GUNNISON COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of Meeting
Thursday, January 23, 2014, 5pm
Old Rock Library, Crested Butte**

Bruce Bartleson, President called meeting to order at 5:15 P. M., January 23, 2014

Quorum was acknowledged with the following member present: Rosalie Ott, Sherryl Peterson (via phone), Kathy Norgard and Bruce Bartleson. Also present were Nancy Trimm, Executive Director of the Gunnison County Library District, Debra Reich, Branch Manager of Old Rock Library and Donna Ford, staff recorder.

Nancy requested two modifications to the meeting agenda: a proposal for a proctoring policy and a request to move the strategic planning report to February due to Nancy's injury. The Agenda of the meeting was approved. Rosalie Ott made a motion to approve the agenda with the changes Nancy Trimm requested and Kathy Norgard seconded that motion. The motion carried.

The minutes of the November 19, 2013 meeting were included in the board packet and were examined by each board member. Kathy Norgard made a motion to accept the minutes and Rosalie Ott seconded. The minutes of the prior meeting were approved

Public comments: limit 5 minutes per person

There was no public comments brought before the Board during the meeting.

Proposal to Amend Library Board of Trustees By-laws:

Bruce proposed a discussion centering on a change to the board of trustees by-laws, Section 1003.3, which limits a board member's term to two consecutive 5 year terms. Bruce provided the language of the Library Law, specifically C.R.S. 24-90-108 (3)(a). Rosalie pointed out the need for continuity on the Library Board and the current clamor for board members for various boards in the Gunnison/Crested Butte area as evidenced in the local newspapers recently. Rosalie proposed unlimited terms, Kathy talked about the need for "new blood" on the board and that rotational attrition was a positive situation. Sherryl weighed in favorably for unlimited terms and felt like the historical experience and interest levels of board members were important points of consideration. She pointed out that boards are hard to fill. It was also noted that the Library Board can consist of 5-7 board members according to C.R.S. 24-90-108 (3)(a). Kathy brought forth a motion to change the Gunnison County Library District Board of Trustee By-Laws to reflect unlimited terms for board members. Sherryl seconded. The motion carried.

Election of Officers for 2014:

The officers were proposed as a slate. Kathy nominated Bruce as president contingent upon his reappointment by the Gunnison County Commissioners to another term. Rosalie nominated Sherryl Peterson as Treasurer. Kathy nominated Rosalie as vice president. It was recommended that Vicki Spencer be retained as Secretary by Rosalie.

Kathy made a motion that the slate of officers be elected. Rosalie seconded and the nominated officers were elected.

The Finance Committee Report was given by Donna Ford in the absence of Pat Lazerus, Treasurer. Kathy brought forth a motion to accept the financial reports and statements for November and December as presented. Rosalie seconded and the reports were approved.

Old Rock Library Report:

Branch Manager Debra Reich presented Old Rock Library statistics for. She reported an increased visitors count by 1000, \$1200 more collected in fees, fines, and copies over last year, an increase in children's programming, and adult programming, and a slight increase in circulation statistics. Debra also discussed recent and upcoming programs such as an Advanced Excel class, a poetry performance by Rosemerry Wahtola Trommer, the Novel Tea Book Club, a Climate Change presentation by Jeff Delaney, a travel talk and a reptile program. Debra reported a donation of 2 Kindles by a patron. She also commented on the work Doug Reich was performed including building the new young adult chair, new bookshelves and other cabinetry. The board recommended a special gift for Doug to thank him for all the free labor he performs on behalf of the Old Rock Library

Director's Report

- a. 2013 Statistics-Nancy expanded upon the 2013 statistics report. She presented a hand-out to the board showing the increase or decrease in statistics for the library district over a two year period.
- b. Strategic Plan Tracking-This report was tabled until the February meeting.

Old Business

a. Old Rock facility update-Nancy and Debra stated that there had been no further movement in lease negotiations with the Town of Crested Butte for the Old Rock Library. The library district is waiting for the next move from the town on the matter.

New Business

a. Board Training: Nancy has been in contact with Jacquelyn Murphy, an attorney and the Public Library Consultant for the Colorado State Library to schedule board training. Since the library district will have several new and nearly new members on the board, Nancy and Bruce believe it's important to have a board training session. Training topics could include any of the following: the basics of good governance, Board self-regulation tactics, Current Trends in Public Libraries, Legal Hot Topics for Libraries, Trustee Fiduciary Duties, and the Interrelationship between Board/Friends/Foundation groups. Nancy will contact Jacqueline regarding dates for the training and then will schedule accordingly with the board.

b. Proctoring Policy: Nancy presented a draft policy to regulate exam and test proctoring. She indicated that due to the explosion of online education the library district has seen a great increase in the number of requests for proctoring. A discussion followed and Kathy moved to accept the proctoring policy with minor changes. Rosalie seconded the motion and the policy was approved by the board.

Executive Session (if necessary)- There was no request for an Executive Session

Set next meeting date: It was agreed that conducting a Doodle Poll to determine the best time for the next board meeting was the easiest way to handle board meeting scheduling. Nancy will send out a Doodle poll in the next few days to board members to set February's meeting.

Adjournment: Rosalie moved to adjourn the meeting. Kathy seconded the motion. The meeting was adjourned at 6:37 P.M.